





# **Job Description**

Job Title: Maintenance Associate

Status: Full Time Permanent Position minimum 40 hours per week

Salary: \$13.00 - \$15.00 hourly, depending on experience Reports to: Operations Manager and Management Team

#### **OVERVIEW**

General maintenance, custodial, and operational services for Main Street Square and /or Destination Rapid City. These duties include but are not limited to event setups and teardowns, beautification of downtown areas, cleanup of debris, and other maintenance required for the cleanliness and operation of downtown.

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#### **ESSENTIAL DUTIES & RESPONSIBILITIES**

• Maintain and clean designated areas of Downtown Rapid City and Main Street Square (MSS).

- Clean bathrooms, outdoor furniture, and other Downtown property.
- Operates and maintains the MSS fountain, ice skating rink and other areas of MSS
- Install, setup, teardown, and maintain ice rink and associated areas.
- Setup and teardown of all event layouts, logistics, and essential functions, including general maintenance of public spaces.
- Maintain equipment such as Zamboni, Kubota, and other machinery.
- Pick up trash, recyclables, ash trays and other receptacles on the downtown property and MSS
- Sales in skate shack during ice rink season and operating as cashier
- Other duties as assigned

### **MINIMUM QUALIFICATIONS**

- Must be at least 18 years or older, possess a valid Driver's License, and have a minimum of G.E.D. education
- Prefer candidates with experience
- Strong customer service and communication skills with pleasant demeanor
- Ability to thrive in a fast-paced environment
- Ability to multi task, use basic math skills and possess flexibility and initiative
- Must work outdoors and in inclement weather as needed
- Must be willing to work flexible hours, including nights, weekends and some holidays
- Physical Requirement: Be able to stand for long durations; must be able to lift a minimum of 50 pounds

## TO APPLY

Send your resume to the address below or email it to <a href="mailto:accounting@destinationrapidcity.com">accounting@destinationrapidcity.com</a>.

Destination Rapid City dba Main Street Square

512 Main Street, Ste. 980

Rapid City, SD 57701

Main Street Square is an equal opportunity employer.